



**Clerk to the Council:**

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12<sup>th</sup> October 2017

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on 19<sup>th</sup> October 2017 at 7:00pm, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

Jane Chatterton  
Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

#### **A G E N D A**

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - 2.1. Councillors are reminded of the need to maintain their register of interests
  - 2.2. To declare any interests in items on the agenda and their nature
  - 2.3. To consider any dispensations
- 3. Minutes of previous meeting:**

To approve minutes of the Parish Council Meeting held on 21<sup>st</sup> September 2017
- 4. Finham Library FLAG update**

**Recommendation:** To receive feedback from FLAG
- 5. Correspondence**

**Recommendation:** To receive/note/respond to correspondence received.

  - 5.1 Budget Capping or the Extension of Referendum Principles to Parish and Town Councils**

**Recommendation:** Respond
- 6. Planning**

To Consider Planning Applications received since the last meeting

**Weekly list for the period 18/09/2017 to 22/09/2017**

- 6.1 Application Number: LDCE/2017/2202
- Application Site: 461 Green Lane
- Application Type: Certificate of Lawful Development [Existing]
- Proposal: Application for a Lawful Development Certificate for existing garage

6.2 Application Number: PA/2017/1930  
 Application Site: 72 Crossway Road Application Type: Prior Notification of Larger Home Extension  
 Proposal: Application under Prior Approval for rear extension. The extension will be 3.8 metres away from the original rear wall of the building with a height of 4 metres at the highest point and 2.6 metres to the eaves

**Weekly list for the period 02/10/2017 to 06/10/2017**

6.3 Application Number: HH/2017/1319  
 Application Site: 35 Droylsdon Park Road  
 Proposal: Erection of single storey rear extension

6.4 Application Number: LDCP/2017/2380  
 Application Site: 5 Droylsdon Park Road  
 Proposal: Hip to gable loft conversion with dormer to rear and side facing window

**7. Finance**

7.1 to approve payments: -

<b>Cheque Payments (Current Account)</b>				
<b>Date</b>	<b>Reference</b>	<b>Payee</b>	<b>Details</b>	<b>Value</b>
19.10.17	BACS	J Chatterton	Clerks Salary October 2017	
19.10.17	BACS	HMRC	Tax & NI Payment clerk	£58.60
19.10.17	BACS	J Chatterton	Office allowance, mileage and expenses Oct 17	£46.63
19.10.17	BACS	J Chatterton	Reimbursement for PA System	£227.93
19.10.17	BACS	TLC (Southern) Ltd	Cable protector	£33.35
19.10.17	BACS	WALC	Training "How to be a bad councillor" PAID	£45.00
19.10.17	BACS	SLCC	Registration for CILCA qualification	£250.00
19.10.17	BACS	Grant Thornton	External Audit	£120.00

**7.2 VAT Receipt**

**Recommendation:** Receive and note VAT receipt from HMRC

**7.3 Low Carbon Britain - Meeting the Emissions Reduction**

**Recommendation:** Approval of travel costs for attendees

**7.4 Quarterly Accounts**

**Recommendation:** To receive and approve the quarterly accounts up to 30<sup>th</sup> September 2017

**7.5 Notice of Conclusion of Audit**

**Recommendation:** To receive and note the conclusion of the Audit 2016-17

**8. Judicial Review - Green Belt Group**

**Recommendation:** To receive an update on the progress of the judicial review process

**9. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

### **Task groups**

To receive reports from Task Group leads

- Highways – Councillor Aitken
- Kings Hill – Councillor Fryer
- Schools – Councillor Mrs Fryer
- NHP - Councillor Davies

**10. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councilor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.